



SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
PO Box 452008
San Diego, CA 92145-2008

1130

SMP

01 September 2026

From: Single Marine Program Coordinator, Marine Corps Air Station Miramar
To: Commanding Officer, Marine Corps Air Station Miramar
Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar
(2) Sergeant Major, Marine Corps Air Station Miramar

Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL MEETING MINUTES

Encl: (1) 01 September 2026 SMP Council Meeting Attendance Roster

1. On Tuesday, 01 September 2026, a Single Marine Program Council Meeting was held at the Chow Hall. Sgt Juan Juarez, SMP Vice President, called the meeting to order at 1130. He welcomed everybody and opened the floor to any quality-of-life topics.
2. **Quality of Life Topics:**
 - a. Outdoor grill grates at barracks bldgs. 5697-98 are missing and the area doesn't stay cleaned.
 - b. Reviewed previous quality of life topics regarding the A/C in the barracks and notified reps that the issue is currently being dealt with.
3. **Previous Business:** SMP Assistant Coordinator, CIV Dona Stephens, discussed previous business.
 - a. **Volunteer/Events/Trips for July:**
 - i. August events included Build-a-Protein Acai, Surf Lessons, the SMP Monthly Dinner and ADRC Smash Bros Tournament. All volunteering opportunities were fully supported by the required number of volunteers.
 - ii. Universal Studios and Deep-Sea Fishing had strong participation and positive feedback, the latter will be considered on a chartered boat for the future. Free Surf Lessons were requested as a unit PT option which staff were more than willing to accommodate and provide more of in the future.
 - iii. August Monthly Dinner featured a Ramen Bar and had an amazing turnout of 102 Marines supported by 5 volunteers. The Smash Bros Tournament was also very well received and included over 22 participants with prizes given to the top 3 finishers.
4. **Current Business:** SMP Coordinator, CIV Melissa Esquivel Olivares, discussed current business.
 - a. **Volunteer/Events/Trips for September:**



SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
PO Box 452008
San Diego, CA 92145-2008

- i. Reviewed status of upcoming volunteer opportunities and events such as Paws & Patriots, NMCRS Thrift Store, Dog Surfathon, Nintendo Game Night and the SMP Monthly Dinner featuring wings and things.
 - ii. SMP will offer a new off-base trip to Catalina Island where Marines can choose between 2 packages; \$50 for ferry transport and free exploration or \$85 for ferry transport and snorkeling.
 - iii. Marines were also notified that the ADRC will be open during normal business hours for this year's Airshow.
5. **Future Business:** SMP Treasurer, Cpl. Israel MartinezCruz, discussed future business.
 - a. **Volunteer/Events/Trips for October:**
 - i. Major trips include Queen Mary Dark Harbor on Oct. 17th and Universal Studios Haunted Horror Nights on Oct. 24th.
 - ii. ADRC will host 2 events at the facility: Paints and Pumpkins on Oct 8th and Sips and Sugar Skulls on Oct. 20th.
 - iii. Events include the SMP Monthly Dinner on Oct. 27th featuring Mediterranean food and a Horror Movie Night at the Bob Hope Theater on Oct. 29th.
6. **Miscellaneous:** SMP Coordinator, Melissa Esquivel Olivares, discussed miscellaneous topics.
 - a. **Miscellaneous/Notes/Reminders.**
 - i. Marines were notified that ITT will be open on Saturdays until September 19th.
 - ii. Members were reminded that a Signal chat was created for SMP Representatives to streamline communication.
 - iii. SMP will no longer sell T-shirts and patches for the Airshow but might create designs for general fundraising.
 - iv. This years Friendsgiving event will include entertainment from award-winning comedian Chris Spencer.
 - v. Additional volunteer opportunities with off-base organizations was shared alongside a new trip opportunity to ride the Polar Express train and a return of the LA Auto Show trip in November.
 - b. **Last Remarks:**
 - i. Members were reminded to sign in before leaving the meeting, take flyers and waivers to share with their Marines, update the roster with any replacement representatives, and submit turnover letters for accountability.
7. **Adjourned:** The meeting was adjourned at 1201.
8. **After Meeting Discussion/Last Questions:** N/A

SMP President: Sgt JesusOscar Santini



SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
PO Box 452008
San Diego, CA 92145-2008

SMP Vice President: Sgt Juan Juarez
SMP Treasurer: Cpl Israel MartinezCruz
SMP Recorder: Sgt Gregory Oats
SMP Member at Large: Cpl Katrina Jenkins

Submitted By:

CIV/NF2 Dona Stephens
SMP Assistant Coordinator

Reviewed By:

Melissa Esquivel Olivares
SMP Coordinator

Approved By:

SgtMaj A. Garcia
SMP Senior Enlisted Advisor



SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
PO Box 452008
San Diego, CA 92145-2008

From: Single Marine Program Coordinator, Marine Corps Air Station Miramar
To: Commanding Officer, Marine Corps Air Station Miramar
Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar
(2) Sergeant Major, Marine Corps Air Station Miramar
Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL ATTENDANCE ROSTER FOR 1 SEPTEMBER 2026.

1. The SMP council meeting was held on Tuesday, 1 September 2026 with the following SMP Representatives present:

Executive Board

<u>Unit</u>	<u>Rank/Name</u>	<u>Billet</u>
MCCS SMP	CIV Melissa Esquivel Olivares	SMP Coordinator
MCCS SMP	CIV Dona Stephens	SMP Assistant
MWHS-3	Sgt Juan Juarez	SMP Vice President
H&HS	Cpl Israel MartinezCruz	SMP Treasurer

Single Marine Program Representatives

<u>Unit</u>	<u>Rank/Name</u>	<u>Primary/Alternate</u>
VMFAT-502	Cpl Tamara J. Terrell	Alternate
VMFA-323	LCpl Xavier K. JacksonRansom	Primary
VMFA-323	LCpl Andy Q. Le	Alternate
VMGR-352	LCpl Eber ValdezRomero	Primary
HMM-466	LCpl Derek D. Hernandez	Primary
MACG-38	Cpl Katrina N. Jenkins	Primary
MACG-38	LCpl Calvin J Diego III	Alternate

Senior Enlisted Advisors

<u>Unit</u>	<u>Rank/Name</u>
VMFAT-502	SgtMaj Duane W. Brown
VMFA-323	SgtMaj Wilfred Arellano

Guests

<u>Unit</u>	<u>Rank/Name</u>	<u>Billet</u>
MAG-16	LCpl Cristian AndresMontiel	Primary Replacement
MACS-1	Cpl Jacob Araujo	Primary Replacement