

CLEP INFORMATION

CLEP exams are offered for those who have access to MCAS Miramar; *military ID is needed for military base access.*

CLEP also offers testing remotely. See <https://clep.collegeboard.org/help-center/how-do-i-register-clep-test-remote-proctoring> for details. **Appointments are always required.**

To make a CLEP appointment, you must complete step 1 & 2 below:

1. You will first need to schedule an appointment by registering at:

<https://outlook.office365.com/owa/calendar/O365-NationalUniversityMCASMiramar@groups.nu.edu/bookings/>
You will be asked to register and provide your first and last name, phone number, student ID number (if you are a National University student), and the name of the exam.

2. The second part requires you to go to <https://clep.collegeboard.org>. Here you will select the test you want, pay the fee of the test which is \$90; method of payment is by credit card. You will receive a registration ticket with a voucher number on it; print and bring this registration ticket with you on the day of the test. Active Duty and Reservists are not required to pay the testing or proctoring fee. To obtain a ticket voucher without paying please go through the registration process and choose the option where it states that the DANTES fee is waived “but not a Veteran” box. Again, you must bring the printed registration ticket with you on the day of the test. Please note that Active Duty/Reservist military personnel are not charged a testing fee. Veterans can be reimbursed.

The time limit for the majority of CLEP tests is 90 minutes. Please allow approximately two hours; the registration procedures will take a few minutes before testing begins. (*Note: College Composition with Essay CLEP tests are two hours in length due to written essays.*)

Results are available immediately except for the College Composition with Essay exam. If you are taking the College Composition with Essay test, you will receive your results by mail in approximately 2-4 weeks.

On the day of the test, arrive at the Testing Center on time-late arrivals may need to be rescheduled. Bring two forms of identification (One must be a government-issued photo ID: Driver’s License, State ID Card, Passport, or Military ID). The second ID needs to have a photo or signature such as a current student ID, or an unused ID from the choices above. Don’t forget eyeglasses, if needed.

No food, drinks, phones, notes, books, etc. are allowed. Children, pets, and other companions are not allowed.

More information about the CLEP program can be found here: [Earn College Credit with CLEP – CLEP | College Board](#)

National University Testing Center MCAS Miramar
Building 5305 (The Hub), Room # 156
testingservices@nu.edu cfillmore@nu.edu