# SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
PO Box 452008
San Diego, CA 92145-2008

1130
SMP
03 November 2026

From: Single Marine Program Coordinator, Marine Corps Air Station Miramar
To: Commanding Officer, Marine Corps Air Station Miramar
Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar
(2) Sergeant Major, Marine Corps Air Station Miramar

Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL MEETING MINUTES

Encl: (1) 03 November 2026 SMP Council Meeting Attendance Roster

1. On Tuesday, 03 November 2026, a Single Marine Program Council Meeting was held at the Chow Hall. CIV Melissa Esquivel Olivares, SMP Coordinator, called the meeting to order at 1136. She welcomed everybody and opened the floor to any quality-of-life topics.

2. **Guest Speakers:**

    a. Patty and her son, Sean, from the Young Marines national youth program, explained the program and its mission to members while encouraging Marines to volunteer.

3. **Quality of Life Topics:**
    a. Two QOL reports were received regarding multiple broken washing machines in Bldg. 5400. Marine reported that the machines are being rebooted as a temporary measure; however, this does not resolve the underlying issues. SMP contacted CBQ to address laundry room cleanliness and best practices. Barracks Support determined that the washing machine malfunctions are caused by manufacturing defects. Bldg. 5400 is expected to receive 3 new dryers and 1 washing machine. Additionally, Barracks Support committed to conducting biweekly laundry room inspections to keep up with maintenance.

4. **Previous Business:** SMP Coordinator, CIV Melissa Esquivel Olivares, discussed previous business.
    a. **Volunteer/Events/Trips for October:**
        i. Volunteer opportunities and events, including Paints & Pumpkins, Sips & Sugar Skulls, NMCRS Thrift Store, and the SMP Monthly Dinner featuring Mediterranean flavors, were well received. Events were supported by the number of volunteers required; however, lower-than-anticipated attendance was noted for the monthly dinner.

ii. SMP Trip to Queen Mary's Dark Harbor was not well-received based on feedback that the event was not as fun; received suggestions to offer a different trip next October.
iii. SMP Trip to Universal Studios Halloween Horror Nights was a major success and sold out fast. Marines expressed strong interest in offering next year, perhaps with even more spots; after 2PM tickets were highly coveted.
iv. SMP offered a free movie screening of *Resident Evil* with a complimentary meal at BHT; overall went well.

5. **Current Business:** SMP Coordinator, CIV Melissa Esquivel Olivares, discussed current business.
    a. **Volunteer/Events/Trips for November:**
        i. SMP trip to the LA Auto Show & Little Tokyo is scheduled for Nov. 21st. Registration remains open with plenty of spots available.
        ii. ADRC will host a Sweets & Succulents event on Nov. 4, offering eligible patrons an opportunity to craft creative planters while enjoying light refreshments.
        iii. ADRC will maintain normal operating hours on the Marines Corps Birthday, Veterans Day, and Thanksgiving Day. The SMP office will be closed in observance of the aforementioned federal holidays.
        iv. The Lions Club of Chula Vista and San Diego will provide complimentary Thanksgiving meals to eligible patrons at ADRC on Nov. 22nd and Nov. 26th, respectively.
6. **Future Business:** SMP Coordinator, CIV Melissa Esquivel Olivares, discussed future business.
    a. **Volunteer/Events/Trips for December:**
        i. December SMP trips include Disneyland on Dec. 5th and SoCal Polar Express on Dec. 19.
        ii. ADRC will host a Holiday Celebration Dinner on Dec. 15, sponsored by Fogo de Chao Brazilian Steakhouse.
        iii. SMP will support the first PE Fitness Challenge of the 2026-2027 school year at Wangenheim MS on December 11, with Marines leading PE classes.
        iv. Marines were informed of volunteer opportunities supporting Wangenheim MS PEFC, NMCRS Thrift Store Santa's Helpers, Holiday Celebration Dinner, MCX Gift Wrapping, and Holiday Bag Giveaway.
7. **Miscellaneous:** SMP Coordinator, CIV Melissa Esquivel Olivares, discussed miscellaneous topics.
    a. **Miscellaneous/Notes/Reminders**.
        i. Marines voted to have a Chick-Fil-A for the January Dinner, and a subsequent vote was held that decided the ADRC will host a Mortal Kombat gaming tournament, details TBD.

ii. SD Fire Chief is inviting (4) Marines and Sailors to join them at the Fire Station for Thanksgiving Dinner. Marines were informed to notify SMP if interested.
iii. A donated piano keyboard was added to one of the ADRC VR rooms until an actual music room is made.
iv. SMP Representatives are reminded to join and utilize the SMP Signal chat to streamline communication and share monthly events and updates.
v. Members encouraged to visit Linktree on SMP Instagram bio to receive program information and resources.
vi. SMP received proposed invoice of $2,500 for Photobooth vendor; however, representatives expressed disinterest in spending that much. Actively exploring alternative options.
vii. SMP recently received final approval for custom patches & t-shirts; will work on putting orders as soon as possible.
viii. Members were informed of the Miles for Military program, which provides free flights to eligible service members in pay grades E-4 and below upon completion of 25 volunteer hours. Eligibility is available year-round.
ix. Members were informed of the ASYMCA San Diego Operation Ride Home program, which offers travel assistance to eligible service members in pay grades E-5 and below. The application period is September 21 through November 15. The point of contact is Sara Soto at (858) 751-5755.

b. **Last Remarks:**
   i. Members were reminded to sign in before leaving the meeting, take flyers and waivers to share with their Marines, update the roster with any replacement representatives, and submit turnover letters for accountability.

8. **Adjourned:** The meeting was adjourned at 1246.

9. **After Meeting Discussion/Last Questions:** N/A

**SMP President:** Sgt JesusOscar Santini
**SMP Vice President**: Sgt Juan Juarez
**SMP Treasurer:** Cpl Israel MartinezCruz
**SMP Member at Large:** Sgt Katrina Jenkins

| **Submitted By:** | **Reviewed By:** |
|---|---|
| CIV/NF2 Dona Stephens | Melissa Esquivel Olivares |

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SMP Assistant Coordinator

SMP Coordinator

**Approved By:**
SgtMaj A. Garcia
SMP Senior Enlisted Advisor

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Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar
(2) Sergeant Major, Marine Corps Air Station Miramar
Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL ATTENDANCE ROSTER FOR 03 NOVEMBER 2026.

1. The SMP council meeting was held on Tuesday, 6 October 2026 with the following SMP Representatives present:

## Executive Board

| Unit | Rank/Name | Billet |
|---|---|---|
| MCCS SMP | CIV Melissa Esquivel Olivares | SMP Coordinator |

## Single Marine Program Representatives

| Unit | Rank/Name | Primary/Alternate |
|---|---|---|
| VMFAT-502 | Cpl Tamara J. Terrell | Alternate |
| VMFA-323 | LCpl Xavier K. JacksonRansom | Primary |
| MAG-16 HQ | LCpl Cristian Andres Montiel | Primary |
| VMM-161 | Cpl Erin B Lawrence-Norton | Alternate |
| VMM-161 | Sgt Orlando Xelo | Alternate |
| VMM-764 | Cpl Ketsia Y. Jourdain | Alternate |
| HMH-462 | Cpl Jerru Gonzalez | Alternate |
| HMH-466 | Blake Dalton | Primary |
| MALS-16 | Cpl Dirk Wilson | Primary |
| MACG-38 | LCpl Calvin J Diego III | Alternate |
| 4TH MED BN | Cpl E. Ruiz | Alternate |
| MACS-1 HQ | Cpl Jacob I. Araujo | Rep Replacement |
| MALS-11 | LCpl Hiram R. Ibarra | Rep Replacement |
| VMFAT-502 | LCpl Kaleh R. Ramos | Rep Replacement |
| 3-ATC | LCpl Edwin Coaquehua-Gonzales | Rep Replacement |

## Senior Enlisted Advisors

| Unit | Rank/Name |
|---|---|
| 3D MAW | BGen Henry Dolberry |
| MCAS Miramar | SgtMaj Alejandro Garcia |
| | |
| VMFA-502 | SgtMaj Brown |
| VMFA-232 | SgtMaj Abelardo Dominguez |

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|---|---|
| MALS-11 | SgtMaj Steven D. Gabrielson |
| MALS-16 | SSgt Williams |
| MAG-16 | SgtMaj Reginald Daniels |
| HMH-462 | SgtMaj Emily Sanchez |
| HMH-466 | SgtMaj Justin J. Corriveau |
| MACG-38 | SgtMaj Alexander Karasik |
| MWCS-38 | SgtMaj Manuel Taylor |
| MWSS-373 | SgtMaj Fernando Fuentes |
| MWHS-3 | SgtMaj Nathan D. Aja |

## Guests

| Unit | Rank/Name | Billet |
|---|---|---|
| MWHS-3 | George L. Fish | AWC ADC |
| MWHS-3 | Sgt Bohdor Sharay | AWC Driver |
| Semper Fit | CIV Lisa Watanabe | Deputy Director |
| Semper Fit | CIV Bobbie M. Domingo | ADRC Manager |
| MWHS-3 | CIV Junko Quest | MFLC |