



SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar
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1135
SMP
1 July 2025

From: Single Marine Program Coordinator, Marine Corps Air Station Miramar
To: Commanding Officer, Marine Corps Air Station Miramar
Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar
(2) Sergeant Major, Marine Corps Air Station Miramar

Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL MEETING MINUTES

Encl: (1) 1 July SMP Council Meeting Attendance Roster

1. On Tuesday, 1 July 2025, a Single Marine Program Council Meeting was held at the Chow Hall. Cpl Bustos, SMP Treasurer, called the meeting to order at 1135. He welcomed everybody and introduced the guest speaker(s).
2. **Guest Speakers:**
 - a. PARC (Party Adventure Recreation Central) Manager, Heather informed the council about the upcoming 96-hour liberty weekend and highlighted the recreational resources, activities, and affordable opportunities that PARC offers to service members.
 - b. Atiya from Personal Finance Management discussed how she gives advice to Active-Duty and the different workshops she offers (financing/budgeting, car purchase, saving money).
3. **Quality of Life Topics:**
 - a. Cpl Vela, MALS-11, brought up a fellow Marine's suggestion to convert the current tennis courts into a pickle ball court that fit within the same area without any major revisions whilst keeping the tennis court intact.
 - b. A unit representative discussed that some Marines at the barracks are having issues with A/C. Work orders were submitted with no update, however upon further discussion, the rooms did not exceed the 80°F threshold that constitutes maintenance.
4. **Old Business:** Cpl Bustos, SMP Treasurer, proceeded with the SMP's volunteer opportunities, events, and trips that occurred since the last meeting in June.
 - a. **Volunteer/Events/Trips for June:**
 - i. **Wheelchair Regatta:** (57/50 volunteers attended) Volunteers played a major role in ensuring this event went smooth and maintaining this event for the future.
 - ii. **SMP Monthly Meeting:** Meeting went well. Good attendance from both Representatives and SEAs.

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- iii. NMCRS Thrift Store: (3/3 volunteers attended) A successful event that maintains the SMPs healthy relationship with the NMCRS.
- iv. Knotts Berry Farm Trip: (33/50 Marines attended) Attendees who participated had a great time and was time well spent. Trip sign ups were last minute, encourage Marines to register tickets in a timely manner and ahead of time when possible.
- v. Ocean Connectors Kayaking: Cancelled – not enough spots were available for the SMP to volunteer this month.
- vi. Wings & Games: (4/4 volunteers attended) Volunteers helped server over 70 service members through our partners L.I.N.K.S.
- vii. SMP Dinner: (6/6 volunteers attended) Very successful event with 120 meals given and over 160 participants showed up.
- viii. Surf lessons: (9/10 participants attended) Marines had an exciting time with the SMP and looking forward to doing it again. Signs up were at the last minute, encourage Marines to register ahead of time when possible and not the week of event.

5. **Current Business**: Cpl Juarez, SMP Vice President, discuss July's schedule.

a. **Volunteer/Events/Trips for July**:

- i. SMP Monthly Meeting: Pushed for the attendance of SMP representatives and ensure the sign in of all in attendance.
- ii. 4th of July Celebration: The SMP provided 4th of July cupcakes to start off the Marines well deserved 4-day weekend with a sweet treat to celebrate America's Independence Day.
- iii. Ocean Connectors Kayaking: (10 Requested) Volunteers will be expected to pick up trash and debris along the coast in kayaks.
- iv. Smash Bros Tournament with 29 Palms SMP: (15 Spots available) Marines will compete in a Smash Bros Tournament against Marines from 29 Palms. This is a coordinated event to bring together the different SMP teams and Marines.
- v. Surf Lessons: (10 Spots available) Surf Lessons are being taught at no expense to Marines on Camp Pendelton.
- vi. UFC 318 – Holloway vs Poirier: (5 Volunteers Requested) Volunteers will be serving food, drinks, and assisting SMP staff with the smooth operation of the UFC 318 viewing open to all Active-Duty.
- vii. Wings & Games: (3 Volunteers Requested) Volunteers will assist SMP staff with serving wings through our partners L.I.N.K.S.
- viii. Comic Con Weekend: (65 Volunteers Requested) Roster is full. Marines will be expected to conduct themselves in a way that reflects the core values of the Marine Corps whilst also having the opportunity to have a great time. Roster is full at this time but the SMP is still accepting waivers to be added to the waitlist.

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- ix. SMP Dinner: (5 Volunteers Requested) Marines will assist SMP staff in serving meal from Phil's BBQ, promoting SMP event, and setup/breakdown.
 - x. NMCRS Thrift Store: (3 Volunteers Requested) Volunteers will assist NMCRS staff with organization, cleaning, product management, and guest check in.
6. **Future Business**: Cpl Santini, SMP Social Media Manager, discussed future plans for the month of August.
- a. **Volunteer/Events/Trips for August**:
 - i. SMP Monthly Meeting: All Representatives and SEAs are expected to effectively communicate as to whether they will be in attendance and send a suitable alternate in case of primaries absence.
 - ii. ROQ Ceremony: The Council held a vote for which SMP Representative should receive the ROQ nomination. No clear winner was decided at the time, but reps were asked to nominate a rep they believe is deserving of this recognition.
 - iii. Surf Lessons: (10 Spots available) Surf Lessons are being taught at no expense to Marines on Camp Pendelton.
 - iv. Countdown to the Gown: (8 Volunteers Requested) Volunteers will help setup/breakdown, assist attendees with downing their attire, and any other task staff may designate.
 - v. Spartan DEKA Event: (10 Volunteers Requested) Marines will assist in setup/breakdown, recording scores, motivating attendees and other task assigned by staff.
 - vi. SMP Trip: The SMP Council has yet to decided what trip should happen during this month, but the reps suggested Indoor Skydiving, Karaoke Night, and Six Flags for consideration
 - vii. Wings & Games: (3 Volunteers Requested) Monthly partnership with LINKS to provide service members with an alternative meal, a chance to relax in the ADRC, and offer resources.
 - viii. NMCRS Thrift Store: (5 Volunteers Requested) Volunteers will assist NMCRS staff with organization, cleaning, product management, and guest check in.
 - ix. SMP Dinner: (5 Volunteers Requested) SMP Council nominates Wings n Things and Tamales as possible food choice to serve for the monthly SMP Dinner.
7. **Miscellaneous**: Melissa, SMP Coordinator discusses last minute topics.
- a. **Miscellaneous/Notes/Reminders**:
 - i. The ADRC will be undergoing a reconstruction that will bring more activities that will be in the best interest of the Active-Duty members stationed on MCAS Miramar. Renovation is expected to start at the

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end of July or early August. The ADRC will be closed during renovation and expected to reopen before the Holiday season.

- ii. Operation Donut Drop is now back in effect and will be accepting unit requests.
- iii. Big Flag Ceremony at Dodger Stadium. Open to all Active-Duty who are willing to participate in the unfolding of colors at the Dodgers Stadium. Sign up via the link shared.
- iv. Air Show Volunteers. The SMP Council voted on whether or not to setup a booth at this year's Airshow. Majority voted to not have a SMP booth.
- v. \$5k Birthday Ball Giveaway. MCCA is doing a giveaway to 13 units in which the unit with the most registrations for the month of July will receive \$5,000 in unit funds to use for their Marine Corp Ball.
- vi. New SMP Order 1710.4D. A new order has been published regarding the SMP, and all units are expected to update this in their SMP binder.
- vii. Semper Fit ICG. The Semper Fit center is launching a new cycling program called ICD Connect - Coach by Color. This program is geared to be more interactive and personalized.
- viii. Cars & Coffee. This event is cancelled until further notice.

b. **Last Remarks.**

- i. Josh, Deputy Director of HITT reiterates the reconstruction of the ADRC and the relocation of SMP staff to BLDG 2525 in the meantime.
- ii. SgtMaj. Garcia reminds the SMP Council of the QOL for the Marines residing in the barracks, the proper way to address issues with barracks, and to follow up with issues not being addressed.

8. **Adjourned:** The meeting was adjourned at 1230.

9. **After Meeting Discussion/Last Questions:**

- a. N/A

SMP President: Sgt Laborde

SMP Vice President: Cpl Juarez

SMP Treasurer: Cpl Bustos

SMP Media Manager: Cpl Santini

SMP Recorder: Cpl Vela

Submitted By:

Cpl Vela

SMP Recorder

Approved By:

SgtMaj M. L. Young

SMP Senior Enlisted Advisor

Reviewed By:

Maddison Stoddard

Interim SMP Coordinator