



# SINGLE MARINE PROGRAM

Marine Corps Air Station Miramar  
PO Box 452008  
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1133  
SMP  
08 Oct 2024

From: Single Marine Program Coordinator, Marine Corps Air Station Miramar  
To: Commanding Officer, Marine Corps Air Station Miramar  
Via: (1) Deputy Director Marine Corps Community Service, Marine Corps Air Station Miramar  
(2) Sergeant Major, Marine Corps Air Station Miramar

Subj: SINGLE MARINE PROGRAM (SMP) COUNCIL MEETING MINUTES

Encl: (1) 08 Oct 2024 SMP Council Meeting Attendance Roster

1. On Tuesday, 08 Oct 2024, a Single Marine Program Council Meeting was held at the Chow Hall. CIV Melissa Esquivel Olivares, SMP Rec Assistant, called the meeting to order at 1133. She welcomed everybody and started introducing guest speakers.
2. **Guest Speakers:**
  - a. MCCS Semper Fit Director Riana Rohmann and Health Educator Christina Schaefer. The HIIT Center will be hosting a Pickleball tournament on 12 October and a Cornhole Tournament 26 October. They also have a F45 DEKA Event, the first 30 sign ups will be free to active duty, promo code with discount is located on flyer, everyone thereafter will be charged \$44 per person. Unit Funds will be awarded to winning participants. They are requesting SMP volunteers help with set up, coordination, and tear down. Event location will be the Miramar Sports Complex.
  - b. Military Family Life Counseling MFLAC Cassandra, spoke about evening resources and availability with MFLAC for marines and their families who need support. They are available and flexible to assist, counselors are certified professionals and they are 100% confidential unless there is abuse present or risk of self-harm/life endangerment.
3. **Quality of Life Topics:** CIV Melissa Esquivel Olivares, SMP Rec Assistant, asked if there were any Quality of Life topics or concerns to be brought up.
  - a. The issue of air conditioning was brought up, mold is building due to lack of a/c. additionally there are nonfunctional dryers and washers.
    - i. **SgtMaj Young** added that maintenance reports need to be submitted, there is a 48 hour turnover for a response, Marines must assure they are following up with the Barracks Manager to make sure their requests are going through. Washer & Dryer maintenance issues should be resolved the same day. There is a warehouse that has replacements if needed.

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4. **Old Business:** CIV Melissa Esquivel Olivares, SMP Rec Assistant, proceeded with the SMP's volunteer opportunities, events, and trips that occurred since the last meeting in September.
  - a. **Volunteer/Events/Trips:**
    - i. **SMP Meeting:** Only 21/75 present, please continue to encourage other reps to attend the meeting so we can assure that information is being disseminated through the proper channels.
    - ii. **Paintball Trip:** 14 registered, only 9 participated. Service members were transported to and from Alpine Paintball Park, participation fee was discounted by 46%, original price was \$55 they only paid \$25 for 3 hours of play, safety gear and paintball gun included, and 1000 rounds. Marine's seemed to really enjoy it, we plan to do it again at a later date.
    - iii. **SMP Monthly Dinner:** For September's Monthly dinner we had Chick-Fil-A cater 140 sandwich meals with the option of spicy or regular chicken, chips, and their choice of a brownie or cookie for dessert. 5 Volunteers helped set up, serve food, and tear down.
      - i. **Brunch & Smoothies:** 5 volunteers assisted set up, serve food, and tear down. 3 Staff members with Human Performance crafted healthy protein smoothies, while volunteers served brunch food items like protein pancakes & waffles, breakfast sausage, and an oatmeal bar. 120+ service members were impacted.
      - i. **MCAS Miramar Airshow:** Volunteer opportunities were offered, but we did not have any volunteers register through the SMP.
2. **New Business** CIV Melissa Esquivel Olivares, SMP Rec Assistant, spoke about the upcoming volunteer opportunities, events, and trips for October and November.
  - a. **Volunteer/Events/Trips for June:**
    - i. **NMCRS Thrift Store:** Opened Saturday, 5 October for special sales event. Was open only for Active Duty, Reservists, and their spouses/significant others. 3/5 volunteers registered and attended the assist in the set up, sales, and closing procedures. Ball attire, gowns, accessories were stored for this event, and had 120 participants. This event directly impacted 30 service members and 30 spouses. Looking to recreate this event in 2025. Encouraged SMP reps to remind service members to donate their gently used uniforms to Thrift Store for continued success in these type of events.
    - ii. **Make & Take Meal Prep Event-** Human performance will host a meal prep class to cook 3 different dishes: Chicken Burrito Bowl, Asian Lettuce Wrap, & Chicken Chili. Service members will be able to make, eat, and take food and recipes home. Limited spots available, 10-20 participants.

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- iii. **F45 DEKA Event:** Semper Fit HIIT is hosting a F45 first 30 sign ups will be free to active duty, promo code with discount is located on flyer, everyone thereafter will be charged \$44 per person. Unit Funds will be awarded to winning participants. They are requesting SMP volunteers help with set up, coordination, and tear down.
  - iv. **Universal Studios Trip- Halloween Horror Nights:** 30 spots available, purchase at ADRC, Bldg. 5305. Debit/Credit payments only. Tickets have been offset by 40%, originally \$101.65, through the SMP it's only \$60 per person. These tickets are not for sale at ITT. They were purchased specifically for the SMP event and ITT does not sell these tickets routinely.
  - v. **Oktoberfest in the Barracks:** Following food will be served: beer cheese & pretzels, bratwurst and sauerkraut (served on side), chicken schnitzel, German potato pancakes, and desserts. Officer's Club will have bottled beer for purchase (\$6/ Beer). Free food, giveaways, cornhole, giant yard pong, and more. 6 volunteers needed.
  - vi. **Wings & Games:** Monthly Wings and Games event collaborated with L.I.N.K.S and Marine Corps Family Team Building. Free wings and beverages.
3. **New Business:** CIV Maddison Stoddard, SMP Coordinator, spoke about the upcoming volunteer opportunities, events, and trips for October and November.
- a. **Volunteer/Events/Trips for :**
    - i. **SMP Monthly Meeting:** Next meeting is Tuesday, 5 November at the Chow Hall from 1130-1300. Encourage reps to be more involved in the Program. Increased rep participation will increase overall SMP participation.
    - ii. **NMCRS Thrift Store:** Next volunteer opportunity will be Thursday, 7 November from 0930-1300 at the NMCRS Thrift Store. 5 Volunteers needed.
    - iii. **Toys for Tots:** # of Volunteers Needed TBD. We have put in an inquiry with TOTs and currently waiting for a confirmation. Please standby for details to be released.
    - iv. **UFC 309:** Jones Vs. Miocic. 3 pm prelims, 5 pm undercard, 7 pm main card, serving Big Cheech's, snacks, and possibly beer for purchase. Food and giveaways!
    - v. **Wings & Games:** Monthly Wings and Games event collaborated with L.I.N.K.S and Marine Corps Family Team Building. Free wings and beverages.
    - vi. **Friendsgiving Dinner:** Entertainment @ 1800: Dueling Pianos and gift card giveaways. Food served @1730, Turkey, Ham, Traditional Stuffing, Mashed Potatoes, Mac and Cheese, Green Bean Casserole, Gravy, Pumpkin Pie, Apple Pie. Shuttle service provided to and from Bob Hope Theatre. 5 volunteers needed

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4. **Maddison**- Put emphasis on lockbox located in the Barracks Support Center for afterhours waiver drop offs. Waivers can now be filled out electronically as well and signed with CAC. Send filled/completed waivers to the OMB email. Additionally, if Service Members are signing up for a trip that has a trip fee, they must bring in a physical waiver into the Rec Center to sign up. Payment is needed at the time of registration. Mentioned Recreational Shooting at Hathcock Range, on Fridays, Saturdays, and Sundays from 0900 – 1300. Registration closes Wednesday prior. More information can be found on Miramar.marines.mil website navigating through the Recreational Shooting tab.
5. **Motion to Close**: SgtMaj Young emphasized that the Navy Birthday Steak & Lobster Meal would be served on Wednesday 9 October and the Marine Corps Birthday meal would be on 6 November at 1030 (30 minutes earlier than usual) to accommodate for the longer lines. Birthday Cake cutting ceremony will be held at the Bob Hope Theater at 10AM, dress code will be uniform of the day. He also announced his dedication to looking into more quality-of-life improvements for Marines aboard MCAS Miramar, in addition to the quality-of-life issues that have already been brought up
6. CIV Maddison Stoddard, SMP Coordinator, then reminded everyone that the next SMP meeting would be held on Tuesday, 5 November 2024 at the Chow Hall from 1130-1300.
7. The meeting was adjourned at 1215.

**SMP President:** Cpl Choe  
**SMP Vice President:** LCpl Gotham  
**SMP Treasurer:** Sgt Laborde  
**SMP Recorder:** SPC Torres

**Submitted By:**  
Melissa Esquivel Olivares  
SMP Rec Assistant

**Reviewed By:**  
Maddison Stoddard  
SMP Interim Coordinator

**Approved By:**  
SgtMaj M. L. Young  
SMP Senior Enlisted Advisor