

# REIMBURSEMENT TO MARINE CORPS SPONSORS FOR COMPLETION OF DD FORM 2792 FOR THE PURPOSES OF EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP) ENROLLMENT OR UPDATE

Date Signed: 6/26/2015

MARADMINS Active Number: 309/15

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MARADMIN 309/15

MSGID/MARADMIN/CMC WASHINGTON DC MRA MF//

SUBJ/REIMBURSEMENT TO MARINE CORPS SPONSORS FOR COMPLETION OF DD FORM 2792 FOR THE PURPOSES OF EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP) ENROLLMENT OR UPDATE//

REF/A/MSGID:DOC/CMC WASHINGTON DC/YMD:20100920//

AMPN/REF A IS MCO 1754.4B EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP).//

POC/J.STEWART/CIV/UNIT:MFY1/-/TEL:703-784-0298//

GENTEXT/REMARKS/1. BACKGROUND

A. PER DODI 1315.19, SECNAVIST 1754.5B AND MCO 1754.4B, THE EFMP IS A MANDATORY ENROLLMENT PROGRAM, DESIGNED TO COORDINATE PERMANENT CHANGE OF STATION ASSIGNMENTS FOR ACTIVE DUTY SPONSORS WHO HAVE A FAMILY MEMBER WITH SPECIAL NEEDS. EFMP ENROLLMENT REQUIRES COMPLETION OF DD FORM 2792, OUTLINING THE MEDICAL REQUIREMENTS OF FAMILY MEMBERS WITH SPECIAL NEEDS. THIS FORM MUST BE UPDATED EVERY THREE YEARS, OR SOONER, IF REQUIREMENTS FOR CARE CHANGE. MARINES WHO FAIL OR REFUSE TO PROVIDE THE NECESSARY INFORMATION MAY BE SUBJECT TO DISCIPLINARY ACTION THROUGH THE UNIFORM CODE OF MILITARY JUSTICE.

B. SOME TRICARE AUTHORIZED PROVIDERS ARE CHARGING FAMILIES FOR COMPLETION OF THE DD FORM 2792, REFERENCING THE TRICARE POLICY MANUAL WHICH EXPRESSLY EXCLUDES REIMBURSEMENT FOR COMPLETION OF THE FORM. ABSENT REIMBURSEMENT OR REGULATION, AUTHORIZED PROVIDER CHARGES TO FAMILIES ARE INCONSISTENT, AND IN SOME CASES, COST PROHIBITIVE FOR FAMILIES.

2. PURPOSE. THE PURPOSE OF THIS MARADMIN IS TO ANNOUNCE THE MARINE CORPS DECISION TO REIMBURSE FAMILIES FOR COMPLETION OF DD FORM 2792 WHEN CHARGED A FEE BY THEIR TRICARE AUTHORIZED PROVIDER AND WHEN THE FORM IS COMPLETED FOR THE PURPOSES OF EFMP ENROLLMENT AND/OR REQUIRED UPDATE.

3. REIMBURSEMENT PROCESS. INSTALLATION EFMP OFFICES WILL RECEIVE GUIDANCE ON THE PROCESS FOR REIMBURSEMENT AND WILL DISSEMINATE THIS INFORMATION TO ALL EFMP-ENROLLED MARINES VIA THE SPONSOR'S OFFICIAL GOVERNMENT EMAIL ACCOUNT. WHEN THE SPONSOR DOES NOT HAVE A GOVERNMENT EMAIL ACCOUNT, THE SPONSOR'S HOME ADDRESS, IDENTIFIED IN THE MARINE CORPS TOTAL FORCE SYSTEM, WILL BE USED.

4. REIMBURSEMENT AMOUNTS. SPONSORS WILL BE REIMBURSED AT THE ACTUAL COST CHARGED TO THE FAMILY OR A MAXIMUM OF \$15/PAGE, WHICHEVER IS LESS. THE MAXIMUM REIMBURSEMENT PER PACKAGE WILL NOT EXCEED \$200. REIMBURSEMENT IS A BENEFIT AND IS CONTINGENT UPON THE AVAILABILITY OF FUNDING. WAIVERS WILL NOT BE CONSIDERED.

5. THIS REIMBURSEMENT IS RETROACTIVELY AUTHORIZED FOR ALL FORMS COMPLETED ON OR AFTER 1 OCTOBER 2014, WHEN ACCOMPANIED BY A VALID RECEIPT.

6. FURTHER REVISION TO MCO 1754.4B WILL INCLUDE THE SPECIFIC POLICY AND PROCESSES FOR REIMBURSEMENT.

7. RELEASE AUTHORIZED BY BGEN R. A. C. SANBORN, DIRECTOR, MARINE AND FAMILY PROGRAMS DIVISION.//